

User agreement for the After Hours service, Lund Public Libraries

In order to access the After Hours service at Lund Public Libraries, you must:

- have a library card for Lund Public Libraries (if your library card is blocked, After Hours access is also blocked)
- be over 18 years of age

As an After Hours borrower, you agree to:

- Follow the rules of the library
- Take care when borrowing/returning to make sure everything is registered
- Make sure you are aware of the location of the library's evacuation routes
- Do not let anyone in other than friends/family. If you let friends/family in, you must remain in the library with them and you are responsible for them and the things they do
- Do not leave children under 18 years of age alone in the library
- Do not lend your card to others
- Do not eat food in the library
- Make sure you close the door behind you when you arrive and when you leave
- Treat other After Hours users with respect
- Tidy up after yourself

I hereby agree to follow the above rules. I am aware of the requirements placed on me as an After Hours user and that my After Hours access may be withdrawn if I fail to fulfil them.

Date:

Personal identity number:

Name:

Library card number:

Signature:

Information about access to personal data

On 25 May 2018, the new General Data Protection Regulation (GDPR) came into force. This contains rules on how companies and organisations can process personal data. This Regulation replaces the Swedish Personal Data Act (PuL).

Lund Public Libraries has therefore updated its personal data policy:

Personal data will be processed in accordance with the EU's General Data Protection Regulation 2016/679 on the protection of natural persons with regard to the processing of personal data. The purpose of the processing is to enable you to use the library's resources.

The library will not use your information more than is necessary in order for you to be able to borrow books, book a computer, download e-books or use the library's digital services or After Hours service.

The items you borrow or reserve are recorded but this information is deleted when the loans are returned. For statistical purposes, your total number of loans, number of interlibrary loans, gender and borrower category are also stored. Any charges and payments to the library are also stored in the records.

The legal basis for the processing is an agreement. The Lund Culture and Leisure Committee is responsible for the processing and the personal data will be processed by library staff at Lund Public Libraries. Personal data may be subject to disclosure in accordance with the principle of public access. Library accounts are deleted after three years of inactivity.

The data subject has the right to request access to their personal data and the rectification or erasure of the same and also has the right to request the restriction of, and to object to, the processing. Complaints relating to the processing of personal data should be submitted to the Swedish Privacy Protection Authority.

Culture and Leisure Committee of the Municipality of Lund

Box 41
221 00 Lund
046-359 50 00

Data Protection Officer

The Culture and Leisure Administration has appointed a data protection officer, who can be reached at: dataskyddsbud@lund.se or by telephone on 046-359 60 81